

21 May 2008

FROM: CEPME/DOOP MAXWELL-GUNTER AFB AL

SUBJECT: ENLISTED PME SENIOR NONCOMMISSIONED OFFICER DISTANCE
LEARNING (DL) COURSE (12 and 14) UPDATE AND POLICY CHANGE

1. Effective 1 Jun 08, the SNCO DL Course (12 and 14) enrollment period will change from 12-months to an open-ended enrollment (maximum of 72 months). As part of this change, disenrollment restrictions will no longer be applied with current disenrollment restrictions being immediately deleted. As a result, students currently on restriction may reenroll on or after 1 Jun 08.

2. Students who decide to reenroll after restrictions are lifted must start from the beginning of the course. Partial course credit will NOT be granted to previously disenrolled students.

3. Course 12 is projected to close by the end of 2008. Course enrollments will officially end 31 Dec 08. Students will be allowed to enroll in Course 12 until 31 Dec 08. Thereafter, all new SNCO DL students will be required to enroll in Course 14. Although Course 12 will remain open until 31 Dec 08, all students are highly encouraged to enroll in Course 14.

4. Currently, Course 14 can only be accessed and worked with an active internet connection. However, effective 1 Jan 09, Course 14 will provide the "Off-line Option" allowing students to download the course to an electronic storage medium of their choice (e.g., hard drive, CD, USB key) without being restricted to a computer with an active internet connection.

5. Frequently Asked Questions (FAQs):

Q: As a student, can I switch between courses after enrollment?

A: Yes, until 31 Dec 08. Thereafter, Course 12 enrollment will no longer be an option.

Q: If I was disenrolled as a student, no matter the reason, can I receive partial credit for successfully completed summative exams?

A: No. Reenrollment requires all students to start from the beginning of the course.

Q: Are there any restrictions for course failure?

A: Yes. If a student fails the same summative exam on the second attempt, the student will be automatically disenrolled. The student may reenroll in the course after 72 hours; however, they will have to start at the beginning of the course.

Q: If I have been disenrolled for nonparticipation, course failure or by personal request within the last 12 months, will I be eligible to reenroll under the new policy?

A: Yes.

Q: Will this policy be retroactive in terms of missed promotion opportunities (i.e., Senior Rater Indorsement (SRI)/promotion boards)?

MSgt Teate/CEPME/DOOP/416-1630/ct/21 May 08

A: No.

Q: If I enrolled prior to 1 Jun 08 and my current course enrollment is still active, am I subject to disenrollment or restriction?

A: No. Currently enrolled students will automatically have their enrollment data adjusted to meet the new policy.

6. As a reminder, the electronic customer service program (e-Campus Support), managed by HQ AU A4/6, replaces routine emails, phone calls, faxes and the AU IMT Form 17. All questions concerning EPME Distance Learning Courses should be submitted through the e-Campus Support website at: <http://www.auecampussupport.com>. This software provides customers a timely response and also provides a historical record and tracking mechanism through the use of incident numbers.